

Perry Bands Executive Board

Meeting Minutes
November 2, 2021

Meeting Opening

The regular meeting of the Perry Bands Executive Board was called to order at 6:02 p.m. in the dance room by Jeff.

Present

Lori Ciha, Erin Hugus, Jeff Hugus, Brandon Kiesgen, Leah Shepherd, Shelly Warren

Previous Meeting Minutes

Action items from October 5 meeting were reviewed. Outstanding issues are listed under Action Items. Lori made a motion to accept the minutes as written. Leah seconded the motion. All present voted aye, and the minutes were approved.

Action Items

- **Action:** Mr. Kiesgen to follow up with parent with idea for rummage sale.
- **Action:** Shelly to schedule time to clean out concessions.
- **Action:** Shelly to connect with Anna Coody to learn about hosting WGAZ.
- **Action:** Jeff to connect with Kristi Taylor to implement fundraiser.

Matters for Decision

Expense items:

- Uniform Cart Nets
 - Shako boxes come off the uniform carts during transport, creating a hazard.
 - 3 cargo nets at \$20 ea.

Decision: Erin made a motion to spend \$60 on cargo nets. Shelly seconded the motion. All present voted aye, and the motion was approved.

Matters for Discussion

Report Outs

- President's Report
 - Need to focus on recruiting volunteers and committee leads as season wraps up
- Treasurer's Report
 - Concessions net income \$17,000 this year
 - No additional income since last meeting
 - Expenses
 - Gift to band program category is over budget
 - Uniforms and equipment category is over budget
 - Current profit \$13,000
 - Average revenue per game:
 - Varsity - \$4,159.63
 - JV - \$851.08
 - Freshman - \$1,467.40

Treasurer's report was reviewed. Erin made a motion to approve treasurer's report. Leah seconded the motion. All presented voted aye, and the report was approved.

- Ways and Means Report
 - Past Event Reviews
 - Scrips revenue below budget
 - Promote for the holidays
 - Future Events
 - Panda Express 11/3
 - Barro's 12/8
 - Chipotle 1/5/22
 - Goodwill January or February
 - Possible rummage sale
 - Fundraiser paperwork
 - Barro's
 - Chipotle
- CSB Meeting Report (Quarterly)
- Committee Reports
 - Uniforms – Erin Hugus
 - Collect equipment with defects and label
 - Concessions – Leah Shepherd
 - Received donated coolers
 - Issue with pretzel warmer not eating and currently investigating
 - Transportation and equipment – John Lyle
 - Replaced tires and ratchet straps
 - Social media and historian – TBD
- Band Directors' Update
 - Working on recruitment and enrollment for winter season
 - Penny war is on!
 - Update on travel planning company for Anaheim trip
 - Living Tree fundraiser coming up

Old Business

- Review Small Trailer Proposal
 - Replace box truck
 - Reduce size of truck needed to tow it
 - Provide flexibility for groups with smaller equipment needs
 - 7' x 16'
 - \$11,529
 - \$2,080 to wrap
 - \$2,000 for possible modifications
 - \$15,000 total

Decision: Shelly made a motion to add \$15,000 to 2021-2022 Perry Bands Booster budget trailers/transportation expense category for purchase of small trailer. Lori seconded the motion. All present voted aye, and the motion was approved. Topic to be added to general meeting agenda.

- Financial Aid Expense Category
 - Boosters would like to contribute to the financial assistance program the directors manage.
 - Add budget expense category for financial aid of \$7,500

Decision: Lori made a motion to create financial aid expense category and allocate \$7,500 to 2021-2022 Perry Bands booster budget financial aid expense category. Shelly seconded the motion. All present voted aye, and the motion was approved. Topic to be added to general meeting agenda.
- Instrument Repair Proposal
 - Boosters would like to support the costs associated with instrument repair
 - Add to next year's budget
 - \$3,000-\$5,000

New Business

- General Meeting
 - Announce general meeting for Tuesday, November 9 at 6:00 p.m.
 - Zoom information
 - Present changes to the 2021-2022 Booster Budget that require a vote
 - Slides for the proposals
 - Update to budget
 - Position for adoption of media crew lead
 - Communication for committee leads
 - Communication about board elections coming up
- Family Night November 12
 - Order 16 dozen cupcakes from Bashas'
 - Dozen gluten-free cupcakes from Spooky Swirls
 - Water from concessions

Decision: Lori made a motion to purchase 16 dozen cupcakes from Bashas' and one dozen gluten-free cupcakes from Spooky Swirls. Shelly seconded the motion. All present voted aye, and the motion was approved.
- Awards Banquet
 - Band council responsible for decorations, setting up and cleaning up
 - Drinks and water from concessions stock
 - Rosati's catering package
 - Dessert potluck
 - Report on the number of volunteers, volunteer hours, and funds raised
- WGAZ Show Hosting
 - Shelly to connect with Anna Coody to learn about hosting WGAZ
 - Form a committee 6-8 people
 - Mike Thompson as announcer

Decision: Shelly made a motion to hire Mike Thompson as announcer for \$250 made by Shelly. Erin seconded the motion. All present voted aye, and the motion was approved.
- Fundraiser from Kristi Taylor
 - Discussed fundraiser as proposed

Meeting Close

- Action items reviewed
- Next meeting: Tuesday, December 7

Motion to adjourn the meeting was made by Erin. Lori seconded the motion. Meeting adjourned at 8:10 p.m. by Jeff.

Minutes submitted by: Erin Hugus

Minutes approved: 12/7/2021