

Perry Bands Executive Board

Meeting Minutes

May 10, 2021

Opening

The regular meeting of the Perry Bands Executive Board was called to order at 6:00 p.m. in the band room by John.

Present

Francis McAllister (via phone), Erin Hugus, Jeff Hugus, Brandon Kiesgen, John Lyle, Benjamin Sampayan, Shelly Warren, January Bibbey

Approval of Minutes

Action items from April 13 meeting were reviewed. Outstanding issues are listed under Action Items. Shelley made a motion to accept the minutes as written. Jeff seconded the motion. All present voted aye, and the minutes were approved.

Action Items

- **New Action:** Directors to create booster committee flyer to distribute during kick-off meeting
- **New Action:** Ben to follow up with IT on options for connectivity in concession booths
- **New Action:** Jeff to research options for hot spots for concessions booths
- **Outstanding Action (update):** Jeff to distribute communication to boosters at kick-off meeting to collect information on company sponsorships and ideas for sponsors from the community.
- **Outstanding Action (update):** Jeff has tentative date for Sunshine Acres donation - 9/4/2021

Old Business

Treasurer report presented by Shelly. Changes since last meeting include:

- Deposits for Creative Costuming for cost of design for next season
- Ball bearings for equipment – purchased from Amazon
- CSB fees
- Remaining expenses for the year:
 - Senior gifts
 - Food truck expenses for awards night

Jeff made a motion to approve treasurer report as presented. Erin seconded the motion. All present voted aye, and the report was approved.

Board Nominations

- Check with write-ins to verify if they would like to be considered for the election.
- Announce the incoming board membership during the banquet on May 12.

Director's Update

Update presented by Brandon. Highlights include:

- Approval for hosting 4A AZMBA
- Need sign-up for concessions for graduation May 26
 - Volunteers start at 5:30 p.m.
 - \$1.25 for water
 - Fill every fridge with waters Saturday before
 - Fill coolers afternoon of graduation
- Kick-off meeting
 - Share 2021-2022 budget
 - Information on fundraising
 - Request for corporate giveback programs
 - Sign up and pay for band camp
 - Information on and sign up for the booster committees – name and email address

End-of-Year Banquet - May 12, 6:30 p.m.

- Recommend that parents bring their donation of cases of water for concessions at graduation

New Business

Budget for 2021-2022

General discussion:

- Need mobile hot spots for concessions stands
- Currently, we have service plans for three iPads
 - Jeff to research hotspot options
 - Ben to follow up with IT
- Discussion regarding the guidelines for concessions (pre-packaged)

Revenue:

- Fundraisers
 - Scrip – plan to use for purchasing items for concessions
 - Restaurant nights – goal is to schedule one a month and encourage use of Scrip
 - State 48 t-shirt
- Corporate giveback program
- Sponsorships
 - Resurface letter to solicit sponsorships
- Hosted Events
 - AZMBA
 - Possibility that 4A show is combined with 3A
 - Conservative to leave at zero revenue to reflect uncertainty
 - WGAZ

- Pass Through
 - Band Camp – Boosters cover 50%

Total Revenue: \$72,270

Expenses:

- Bank Fees and Service Charges
 - CSB has changed banking requirement
 - Need to move account to Midwest Bank this summer
 - CSB will be on the account to monitor
 - CSB is looking into a web-based account for Quicken
- Educational Enrichment
- Subscriptions
 - Quicken
 - Sign-up Genius
 - Sam's Club
 - Website
- Trailers/Transportation
- Uniforms/Equipment/Props

Total Expenses: \$72,270

Jeff made a motion to approve 2021-2022 budget proposal. January seconded. All present voted aye.

Date for Next Meetings

Tuesday, June 8, 2021, at 6:00 p.m. – General Meeting

Adjournment

Motion to adjourn the meeting was made by Shelley. January seconded the motion. Meeting adjourned at 8:48 p.m. by John.

Minutes submitted by: Erin Hugus

Approved 6/8/2021