

Perry Bands Executive Board

Meeting Minutes

August 4, 2020

Opening

The regular meeting of the Perry Bands Executive Board was called to order at 6:02 p.m. via Zoom by Francis.

Present

Francis McAllister, Brandi Brostrom, Erin Hugus, Jeff Hugus, Brandon Kiesgen, John Lyle, Benjamin Sampayan, Shelly Warren

Approval of Minutes

Action items from July 7 meeting were reviewed. Outstanding issues are listed under Action Items. Shelly made a motion to accept the minutes as written. John and Jeff seconded the motion. All present voted aye, and the minutes were approved.

Action Items

- **Outstanding Action:** Jeff to order drill press, mobile cart, and drill bits
 - Erin can now use the Boosters debit card; Jeff to connect with instructor to schedule time for delivery; will place the order accordingly
- **Outstanding Action:** Francis to drop off iPads at the school
 - Will schedule time when appropriate; Shelly has the three new ones and the locking cabinet
- **New Action:** Shelly to work with vendor to develop face masks, develop order form, and send order information to parents within the next week
- **New Action:** Ben to add reoccurring Band Booster meetings to Band app calendar – 1st Tuesday of every month at 6:00 p.m. with associated Zoom link; September 1 meeting to vote for Board members
- **New Action:** Ben to create group in Band app for Booster Board members to use
- **New Action:** Ben to work with Shelly on renewal of CutTime App license.

Old Business

Financial report update presented by Shelly.

No changes to report, incurred some expenses related to band camp (shirts and lanyards), lanyards can be reused; shirts have date on them

Decision: Go ahead and distribute to the kids when they come back to school

Shelly shared update on the face masks project.

- Black fabric with Perry Bands logo
- Cost is \$12, charge \$15 (cover shipping and Pay Pal expenses)
- Pre-order online (week window) takes a week for them to be delivered
- Shipped to Shelly – need to figure out how to distribute to the families
- Communicate link to order through Band app; push through all channels and encourage section leaders to promote them during rehearsal meetings

Financial report for last year is due to district on August 14.

New Business

Director's Update

Expecting updated information this week – CUSD board meeting August 5; AIA meeting this week. As of now, schedules are set for two weeks. Considering options for in-person rehearsals. Preparing a college-style show. Potential need for some new pieces. Site decision that no fees will be collected until students return to campus. No funds to pay the staff who are working with students. The number of staff and hours have been reduced.

Discussion regarding issue relating to students who have enrolled in Chandler Online Academy have been dropped from Perry school. Update that there was miscommunication about the third option—a hybrid to include courses online and band at Perry; directors have implemented a workaround with creation of Extracurricular Google Classroom.

Discussion regarding fees posted to tax credit accounts not being refunded. Erin referenced report and communication with district budget director regarding tax credit account balances (see Addendum for tax credit report and communication).

Communication Plan

Jeff and Erin presented topic of communication plan. General discussion regarding targeted and general communication with Band Boosters related to:

- Fundraising
 - o Create presentation to illustrate how to register with Fry's Community Rewards and participate in Scrips program
 - o Use Band app to push out information on fundraising
- Band Booster Meetings
 - o Add meetings to calendar in Band app; include Zoom links; clearly communicate all Band Boosters are welcome to attend all meetings
 - o Quarterly General Booster meeting every third meeting of the school year (Next is September 1)
- Meeting Documentation and Collaboration
 - o Files can be uploaded to Band app; create a group for board with co-admin rights; use announcements page for pushing out email blasts; consider

purchasing Zoom account for Boosters for \$15 per month; can live stream through Band app; GoToMeetings is an app Brandi uses; \$16 per month or \$180 per year

Recognize the Coody's

Schedule a get together with them at some time to present gifts:

- Jeff will create a wooden plaque with Perry Bands logo
- Ben has plaque from Jack
- Shelly has fake dollar – Francis may have photo frame
- Include band leadership in this recognition

General discussion regarding guidelines for recognizing service. Consider having a process for nominating volunteers for formal recognition.

Consider quarterly newsletter to include volunteerism recognition, fundraising updates, financial update, band activities, etc. Consider posing during General Board meeting to identify parent who might want to lead this effort.

Ben mentioned that the CutTime app needs to be renewed – Shelly to work with Ben on this.

Date for Next Meeting

Tuesday, September 1

Adjournment

Motion to adjourn the meeting was made by John. Shelly and Francis seconded the motion. Meeting adjourned at 7:41 p.m. by Francis.

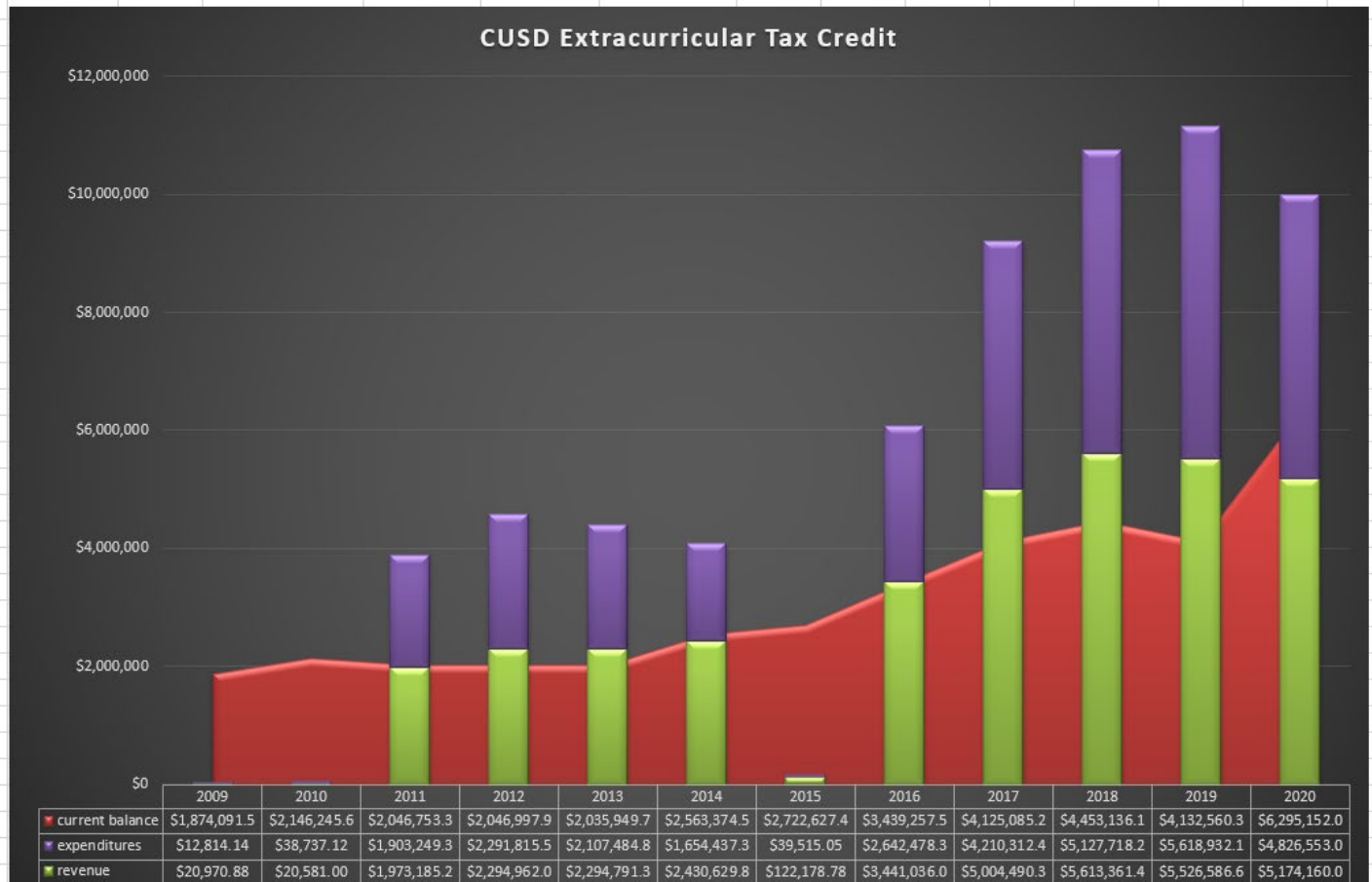
Minutes submitted by: Erin Hugus

Approved: 9/1/2020

Appendix

CUSD Tax Credit Report Analysis

Data collected from reports presented in CUSD Board Meetings



Fund: 526 Extracurricular Tax Credit						
All Schools						
Agenda Date	Year	beginning balance	revenue	expenditures	current balance	
8/12/2009	2009	\$1,868,934.76	\$20,970.88	\$12,814.14	\$1,874,091.50	
8/11/2010	2010	\$2,164,401.75	\$20,581.00	\$38,737.12	\$2,146,245.63	
8/24/2011	2011	\$1,976,817.49	\$1,973,185.20	\$1,903,249.30	\$2,046,753.39	
8/8/2012	2012	\$2,043,851.46	\$2,294,962.07	\$2,291,815.55	\$2,046,997.98	
8/28/2013	2013	\$1,848,643.14	\$2,294,791.38	\$2,107,484.82	\$2,035,949.70	
9/10/2014	2014	\$1,787,182.05	\$2,430,629.84	\$1,654,437.35	\$2,563,374.54	
10/21/2015	2015	\$2,639,936.69	\$122,178.78	\$39,515.05	\$2,722,627.42	
8/10/2016	2016	\$2,640,699.79	\$3,441,036.06	\$2,642,478.32	\$3,439,257.53	
7/12/2017	2017	\$3,330,907.43	\$5,004,490.30	\$4,210,312.44	\$4,125,085.29	
7/11/2018	2018	\$3,967,493.00	\$5,613,361.42	\$5,127,718.23	\$4,453,136.19	
7/30/2019	2019	\$4,320,326.55	\$5,526,586.69	\$5,618,932.13	\$4,132,560.34	
7/15/2020	2020	\$5,947,545.00	\$5,174,160.00	\$4,826,553.00	\$6,295,152.00	

